

Richard Record

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OBJECTIVE

Recording Industry degree candidate with experience in broadcasting production, film editing, and customer service seeks career in Entertainment Industry.

EDUCATION

Middle Tennessee State University, Murfreesboro, TN

December 2008

Bachelor of Science in Recording Industry

Concentration: Music Business

Minor: Entrepreneurship

Dean's List at MTSU

Specialized Coursework:

Radio/TV Production

Remote Truck Production

Mass Media Law

Audio/Video Production

Electronic Media Sales

Media Writing

Non-Linear Editing

Sight, Sound, and Motion

Photojournalism

TECHNICAL PROFICIENCIES

Microsoft Office

Microsoft Outlook

InDesign

Final Cut Pro

Microsoft Word

Microsoft PowerPoint

Pro Tools

Adobe Audition

BROADCASTING PRODUCTION ACTIVITIES/EXPERIENCES

Charlie Daniels' Twin Pines Ranch Rodeo

- Directed the broadcast of the event for MTSU/Channel 10 for further broadcasting and for educational purposes.
Produced and edited packages to air during the broadcast.

EMPLOYMENT

WSMV News Channel 5, Nashville, TN

May 2006 - Present

News / Programming Assistant

- Updated web site information for news and personal pages
- Administered a monthly mass e-mail to a large fan base of listeners to increase fan base
- Planned P-1 listener lunches in order to gather testimonials to air for improved ratings

O'Charley's Restaurant, Murfreesboro, TN

May 2003 – July 2005

Server / Trainer

- Handled customer complaints in a professional manner to ensure complete customer satisfaction
- Mentored new hires to acquaint them with restaurant, menu and customers
- Cleaned section after every shift to ensure OSHA standards were in compliance

Target, Franklin, TN

June 1998 – August 2002

Sales Associate / Key Holder

- Entrusted to open store, prepare cash drawer and transfer nightly funds to bank
- Displayed merchandise in key areas of store to attract customers and increases